



# KEMENTERIAN PEKERJAAN UMUM

## BADAN PENGEMBANGAN SUMBER DAYA MANUSIA

Jl. Pattimura No. 20, Kebayoran Baru - Jakarta Selatan, 12110, Tlp./Fax (021) 27515702

Nomor : SM 4-Ms/1195 Jakarta, 15 Agustus 2025  
Sifat : Segera  
Lampiran : 1 (satu) berkas  
Hal : **Penawaran Program Pelatihan Pemerintah Selandia Baru- *English Language Training for Officials Programme (ELTO) Intake 62: International Security Trends***

- Yth. 1. Kepala Biro Kepegawaian, Organisasi dan Tata Laksana;  
2. Sekretaris Inspektorat Jenderal;  
3. Sekretaris Direktorat Jenderal Sumber Daya Air;  
4. Sekretaris Direktorat Jenderal Bina Marga;  
5. Sekretaris Direktorat Jenderal Cipta Karya;  
6. Sekretaris Direktorat Jenderal Prasarana Strategis;  
7. Sekretaris Direktorat Jenderal Bina Konstruksi;  
8. Sekretaris Direktorat Jenderal Pembiayaan Infrastruktur PU;  
9. Sekretaris Badan Pengembangan Infrastruktur Wilayah;  
10. Kepala Pusat, Direktur Politeknik PU, Kepala Balai dan Kepala Bagian Kepegawaian dan Umum, BPSDM.

Di tempat

Sehubungan dengan surat Kepala Biro Perencanaan Anggaran dan Kerja Sama Luar Negeri Nomor KP.09.01-Sr/521 tanggal 8 Agustus 2025 Hal Penawaran Pelatihan Pemerintah Selandia Baru-*English Language Training for Officials Programme (ELTO) Intake 62: International Security Trends*, dengan hormat kami sampaikan sebagai berikut:

1. Program Pemerintah Selandia Baru membuka peluang bagi Pegawai Negeri Sipil (PNS) Indonesia untuk mengikuti pelatihan Bahasa Inggris melalui program *English Language Training for Officials Programme (ELTO) Intake 62* dengan tema *International Security Trends*. Program pelatihan ini bertujuan untuk meningkatkan kemampuan Bahasa Inggris, serta mempererat hubungan bilateral antara Indonesia dan Selandia Baru.
2. Rangkaian program ELTO Intake 62 ini akan dilaksanakan bulan Desember 2025 - Juli 2026 serta mulai tanggal 29 Januari - 1 Mei 2026 di Selandia Baru dengan pembiayaan dari Pemerintah Selandia Baru.
3. Persyaratan pendaftar yaitu:
  - a. *ELTO Intake 62 application form* yang diisi lengkap dan diketik rapi, serta disetujui oleh pejabat yang berwenang;
  - b. Mahir berbahasa Inggris secara lisan dan tulisan;
  - c. Sehat secara fisik dan mental;
  - d. Lulusan magister/doktoral dari perguruan tinggi luar negeri pada negara yang menggunakan Bahasa Inggris tidak diperkenankan mengikuti pelatihan ELTO 62.



Pengecekan Keaslian Dokumen

4. Berkas administrasi pendaftaran, yaitu :
  - a. Surat rekomendasi yang ditujukan kepada Kepala Biro Kerja Sama Teknik Luar Negeri, Kemensetneg, melalui usulan dari Biro Perencanaan Anggaran dan Kerjasama Luar Negeri berdasarkan rekomendasi dari BPSDM;
  - b. Daftar riwayat hidup (dalam bahasa inggris);
  - c. Pas foto;
  - d. Salinan KTP/paspor yang masih berlaku;
  - e. Salinan skor kemampuan bahasa inggris dalam 18 bulan terakhir dengan skor *TOEFL ITP/iBT (wajib dari ETS)* dengan rentang nilai 450- 530/*IELTS* dengan rentang nilai 4.5– 5.5/*English Score British Council minimal level B1* (selain dokumen berikut tidak dapat diproses lebih lanjut);
5. Informasi, *application form* serta keterangan lebih lanjut terkait program ini sebagaimana terlampir dan dapat melalui website <https://s.id/NZELTO62>.
6. Calon peserta yang memenuhi syarat **beserta dokumen persyaratan lengkap** dapat diusulkan kepada Sekretariat Badan Pengembangan Sumber Daya Manusia c.q. Bagian Hukum, Kerja Sama, Komunikasi Publik, dan Data dan Teknologi Informasi **selambat-lambatnya, hari Rabu tanggal 20 Agustus 2025** (hanya kandidat dengan dokumen persyaratan lengkap yang akan diproses).

Demikian kami sampaikan. Atas perhatiannya kami ucapkan terima kasih.

**Sekretaris Badan Pengembangan  
Sumber Daya Manusia,  
Lina Anggraini, S.Psi, M.M  
NIP. 197407091999032005  
Ditanda tangani secara elektronik**

**Tembusan :**

1. Kepala Badan Pengembangan Sumber Daya Manusia;
2. Kepala Biro Perencanaan Anggaran dan Kerjasama Luar Negeri.



# KEMENTERIAN PEKERJAAN UMUM SEKRETARIAT JENDERAL

Jalan Pattimura Nomor 20, Kebayoran-Baru, Jakarta 12110, Telepon (021) 7392681, Faksimili (021) 7243623

Nomor : KP.00.01-Sr/521  
Sifat : SEGERA  
Lampiran :  
Hal :

Jakarta, 8 Agustus 2025

**Penawaran Pelatihan Pemerintah Selandia Baru-  
English Language Training for Officials Programme  
(ELTO) Intake 62: International Security Trends**

**Yth. Sekretaris Badan Pengembangan Sumber Daya Manusia  
di Jakarta**

Sehubungan dengan Surat Kepala Biro Kerja Sama Teknik Luar Negeri, Kementerian Sekretariat Negara RI Nomor B-14/S/KTLN/LN.03.00/08/2025 Tanggal 1 Agustus 2025 (salinan terlampir), bersama ini dengan hormat disampaikan hal-hal sebagai berikut:

1. Pemerintah Selandia Baru membuka peluang bagi Pegawai Negeri Sipil (PNS) Indonesia untuk mengikuti pelatihan Bahasa Inggris melalui program *English Language Training for Officials Programme (ELTO) Intake 62* dengan tema *International Security Trends*. Program pelatihan ini bertujuan untuk meningkatkan kemampuan Bahasa Inggris, serta mempererat hubungan bilateral antara Indonesia dan Selandia Baru. Rangkaian program *ELTO Intake 62* ini akan dilaksanakan bulan Desember 2025 - Juli 2026 serta mulai tanggal 29 Januari - 1 Mei 2026 untuk pelaksanaan pelatihan di Selandia Baru dengan pembiayaan dari Pemerintah Selandia Baru.
2. Peserta agar melampirkan berkas administrasi sebagai berikut :
  - a. *ELTO Intake 62 application form* yang diisi lengkap dan diketik rapi, serta disetujui oleh pejabat yang berwenang dalam *employer endorsement form*;
  - b. Surat pencalonan/rekomendasi dari *focal point* masing-masing instansi yang ditujukan kepada Kepala Biro Kerja Sama Teknik Luar Negeri (bagi instansi di daerah harap memerhatikan alur koordinasi dengan kementerian/lembaga pusat yang menaungi);
  - c. Daftar riwayat hidup (dalam bahasa inggris);
  - d. Pas foto;
  - e. Salinan KTP/paspor yang masih berlaku;
  - f. Salinan skor kemampuan bahasa inggris dalam 18 bulan terakhir dengan skor TOEFL ITP/iBT (wajib dari ETS) dengan rentang nilai 450- 530/IELTS dengan rentang nilai 4.5– 5.5/*English Score British Council* minimal level B1 (selain dokumen berikut tidak dapat diproses lebih lanjut);
  - g. Lulusan magister/doktoral dari perguruan tinggi luar negeri pada negara yang menggunakan Bahasa Inggris tidak diperkenankan mengikuti pelatihan ELTO 62.
3. Kami informasikan bahwa apabila calon peserta telah mendaftar, maka wajib mengikuti seluruh tahapan seleksi dan kegiatan beasiswa yang memerlukan kehadiran atau ketersediaan peserta, mulai dari tahap pendahuluan, pelaksanaan, hingga evaluasi beasiswa. Dengan memberikan izin kepada pegawai untuk mengikuti seleksi beasiswa ini, instansi Saudara berkomitmen mendukung pengembangan pegawai untuk kemajuan instansi sesuai rencana peningkatan kualitas SDM. Untuk informasi lebih lanjut, terlampir kami sampaikan informasi persyaratan program pelatihan dimaksud dan *ELTO application form*.
4. Terkait hal tersebut, mohon bantuannya agar dapat menginformasikan tawaran pelatihan tersebut kepada Unit Organisasi di Kementerian Pekerjaan Umum dengan mengunggah dokumen pada tautan <https://s.id/NZELTO62>. Usulan calon peserta kiranya dapat disampaikan kepada Biro Perencanaan Anggaran dan Kerja Sama Luar Negeri pada Tanggal 21 Agustus 2025 untuk selanjutnya dapat diproses lebih lanjut.

Demikian kami sampaikan. Atas perhatian dan kerjasamanya, diucapkan terima kasih.

Kepala Biro Perencanaan Anggaran  
dan Kerja Sama Luar Negeri,



Tembusan:

1. Ibu Sekretaris Jenderal (sebagai laporan);
2. Bapak Kepala Badan Pengembangan Sumber Daya Manusia; dan
3. Kepala Biro Kepegawaian Organisasi dan Tata Laksana, Sekretariat Jenderal.



**KEMENTERIAN SEKRETARIAT NEGARA  
REPUBLIK INDONESIA**

Jalan Veteran No. 17-18, Jakarta 10110, Telepon (021) 3845627, 3442327  
Faksimile (021) 3813583, Situs: [www.setneg.go.id](http://www.setneg.go.id)

Nomor : B-14/S/KTLN/LN.03.00/08/2025  
Sifat : Segera  
Lampiran : Satu Berkas  
Hal : Penawaran Pelatihan Pemerintah Selandia  
Baru - *English Language Training for Officials  
Programme (ELTO) Intake 62: International  
Security Trends*

1 Agustus 2025

Yth. Pejabat Pada Daftar Terlampir  
di tempat

Pemerintah Selandia Baru membuka peluang bagi Pegawai Negeri Sipil (PNS) Indonesia untuk mengikuti pelatihan Bahasa Inggris melalui program *English Language Training for Officials Programme (ELTO) Intake 62* dengan tema *International Security Trends*. Program pelatihan ini bertujuan untuk meningkatkan kemampuan Bahasa Inggris PNS, serta mempererat hubungan bilateral antara Indonesia dan Selandia Baru. Rangkaian program *ELTO Intake 62* ini akan dilaksanakan bulan Desember 2025 s.d. Juli 2026 serta mulai tanggal 29 Januari s.d. 1 Mei 2026 untuk pelaksanaan pelatihan di Selandia Baru dengan pembiayaan dari Pemerintah Selandia Baru.

Sehubungan dengan hal tersebut, dengan hormat kami sampaikan tawaran pelatihan Pemerintah Selandia Baru dimaksud kepada instansi Saudara. Mohon kiranya masing-masing instansi dapat mengajukan 2 (dua) PNS sebagai calon peserta pelatihan yang memenuhi persyaratan sebagai berikut:

1. Berusia 25 s.d. 45 tahun;
2. Memiliki kemampuan Bahasa Inggris dengan nilai IELTS 4.5 - 5.5;
3. Berhubungan langsung dengan tema *International Security Trends*, khususnya di bidang teknis dan kebijakan;
4. Memerlukan penguasaan Bahasa Inggris dalam bekerja sehari-hari.

Aplikasi calon peserta *ELTO Intake 62* beserta surat pencalonan dari institusi Saudara diharapkan dapat diterima Biro Kerja Sama Teknik Luar Negeri, Kementerian Sekretariat Negara selambat-lambatnya tanggal 22 Agustus 2025 dengan mengunggah dokumen pada tautan <https://s.id/NZELTO62> untuk selanjutnya akan disampaikan kepada Kedutaan Besar Selandia Baru di Jakarta, dengan persyaratan dan menyampaikan dokumen sebagai berikut:

1. ELTO Intake 62 *application form* yang diisi lengkap dan diketik rapi, serta disetujui oleh pejabat yang berwenang dalam employer endorsement form;
2. Surat pencalonan/rekomendasi dari *focal point* masing-masing instansi yang ditujukan kepada Kepala Biro Kerja Sama Teknik Luar Negeri (bagi instansi di daerah harap memerhatikan alur koordinasi dengan kementerian/lembaga pusat yang menaungi);
3. Daftar riwayat hidup dalam bahasa inggris;
4. Pas Foto;
5. Salinan KTP/Paspor yang masih berlaku;
6. Salinan skor kemampuan bahasa inggris dalam 18 bulan terakhir dengan skor TOEFL ITP/iBT (wajib dari ETS) dengan rentang nilai 450 - 530/IELTS dengan rentang nilai 4.5 – 5.5/English Score British Council minimal level B1 (selain dokumen berikut tidak dapat di proses lebih lanjut);
7. Lulusan magister/doktoral dari perguruan tinggi luar negeri pada negara yang menggunakan Bahasa Inggris tidak diperkenankan mengikuti pelatihan ELTO 62.

Kami informasikan bahwa apabila calon peserta telah mendaftar, maka wajib mengikuti seluruh tahapan seleksi dan kegiatan beasiswa yang memerlukan kehadiran atau ketersediaan peserta, mulai dari tahap pendahuluan, pelaksanaan, hingga evaluasi beasiswa. Dengan memberikan izin kepada pegawai untuk mengikuti seleksi beasiswa ini, instansi Saudara berkomitmen mendukung pengembangan pegawai untuk kemajuan instansi sesuai rencana peningkatan kualitas SDM instansi Saudara. Untuk informasi lebih lanjut, terlampir kami sampaikan informasi persyaratan program pelatihan dimaksud dan ELTO *application form*.

Atas perhatian dan kerja sama yang baik, kami sampaikan terima kasih

Kepala Biro Kerja Sama Teknik  
Luar Negeri,



Noviyanti

Tembusan:  
Sekretaris Kementerian

Lampiran Surat Dinas  
Kepala Biro Kerja Sama Teknik Luar Negeri,  
Nomor : B-14/S/KTLN/LN.03.00/08/2025  
Tanggal : 1 Agustus 2025

#### **DAFTAR PEJABAT YANG DIKIRIMI SURAT DINAS**

1. Kepala Biro Kepegawaian, Kemenko Bidang Politik dan Keamanan
2. Kepala Biro Manajemen Kinerja dan Kerja Sama, Kemenko Bidang Hukum, HAM, Imigrasi, dan Masyarakat
3. Direktur Kerja Sama Internasional, Kementerian Pertahanan
4. Kepala Pusat Pendidikan dan Pelatihan, Kementerian Luar Negeri
5. Kepala Badan Pengembangan Sumber Daya Manusia, Kementerian Imigrasi dan Masyarakat
6. Sekretaris Direktorat Jenderal Stabilitas dan Pengembangan Sektor Keuangan, Kementerian Keuangan
7. Sekretaris Direktorat Jenderal Bea dan Cukai, Kementerian Keuangan
8. Kepala Biro Hukum dan Kerja Sama, Kementerian Lingkungan Hidup/Badan Pengendalian Lingkungan Hidup
9. Kepala Pusat Pengembangan Kompetensi ASN, Kementerian Kesehatan
10. Kepala Biro Hukum dan Hubungan Luar Negeri, Kejaksaan Agung
11. Kepala Biro Hubungan Masyarakat dan Kerja Sama Luar Negeri, Kementerian Kelautan dan Perikanan
12. Kepala Biro Komunikasi, Layanan Informasi Publik, dan Kerja Sama, Kementerian Energi dan Sumber Daya Mineral
13. Kepala Biro Perencanaan, Anggaran dan Kerjasama Luar Negeri, Kementerian Pekerjaan Umum
14. Kepala Pusat Kelembagaan Internasional, Kementerian Komunikasi dan Digital
15. Kepala Biro Sumber Daya Manusia dan Umum, Kementerian Pemberdayaan Perempuan dan Perlindungan Anak
16. Kepala Biro Perencanaan dan Kerja Sama, Badan Nasional Pengelola Perbatasan
17. Kepala Biro Sumber Daya Manusia Aparatur dan Organisasi, Badan Narkotika Nasional
18. Direktur Pelatihan, Badan Nasional Penanggulangan Terorisme
19. Kepala Biro Organisasi dan Sumber Daya Manusia, Badan Siber dan Sandi Negara
20. Kepala Biro Organisasi dan Sumber Daya Manusia, Badan Karantina Indonesia
21. Kepala Pusat Fasilitas Kerja Sama, Kementerian Dalam Negeri



**Application for  
NEW ZEALAND ENGLISH LANGUAGE  
TRAINING FOR OFFICIALS**

**Intake 62**

**29 January to 1 May 2026**

**Theme: International Security Trends**

**IELTS range: 4.5 – 5.5**

OFFICE USE ONLY

**Applicant name:**  
**Country:**  
**Date:**

## NEW ZEALAND ENGLISH LANGUAGE TRAINING FOR OFFICIALS

The New Zealand English Language Training for Officials (NZELTO) scheme, funded by the New Zealand Aid Programme and managed by New Zealand's Ministry of Foreign Affairs and Trade, offers English language training programmes for government officials from Asia and Africa.

Further information on NZELTO, including eligible countries and the application process, is available at <https://www.mfat.govt.nz/en/aid-and-development/new-zealand-government-scholarships/new-zealand-government-scholarships-on-offer/new-zealand-english-language-training-scholarships-for-officials/>

### SECTION 1: APPLICATION CHECKLIST

It is important that you correctly fill out all relevant sections in the application form and include all documents listed below. Incomplete forms can cause delays with your application and may also lead to your application missing the closing date.

Documents attached to this application must be *certified<sup>1</sup> true copies of originals* with the official stamp of the school/institution where relevant, or from a Justice of the Peace, Solicitor, Notary Public or other authorised official. Where original documents are not in English, you must provide certified true copies of official English translations.

Please submit your completed application form to the coordinating agency listed for your country (see Annex 1).

#### Ensure that your completed application form includes the following:

- A completed eligibility checklist (Section 2).
- A completed Declarations (Section 10).
- A completed Employer Endorsement form (Section 11).
- A certified copy of the personal pages of your passport (or an alternative form of photo identification if you do not hold a passport).
- A current curriculum vitae (in English).
- A current job description stating your position title and outlining your responsibilities and duties (in English).
- Where available, certified copies of your International English proficiency test results, such as International English Language Testing System (IELTS) or Test of English as a Foreign Language (TOEFL), from within the last 18 months.

#### Please confirm the following:

- I confirm that all information in the application is correct and all relevant information required in the checklist has been attached.

<sup>1</sup> A **certified** copy is a copy (often a photocopy) of a primary document that has on it an endorsement or certificate that it is a true copy of the primary document.

## SECTION 2: ELIGIBILITY CHECKLIST

Please tick the following if they are true:

1. I am a citizen of one of the following countries:  
Cambodia, Indonesia, Lao PDR, Mongolia, Timor-Leste, Viet Nam
2. From the date my application is submitted, I will have lived in my country of citizenship for the last two years or more.   
**Exception for diplomatic corps and their family:** A member of the diplomatic corps or a dependant of a member of the diplomatic corps, living outside their own country, can apply for a scholarship.
3. I am **NOT** a citizen or permanent resident of any the following countries:  
New Zealand, Australia, Bahrain, Canada, Chile, any European Union country, Iceland, Israel, Japan, Kuwait, Norway, Oman, Qatar, Russia, Saudi Arabia, Seychelles, Singapore, South Korea, Switzerland, the United Arab Emirates, the United Kingdom and the United States of America.   
**Exception:** Timor-Leste-Portuguese dual citizens can also apply.
4. I will be between 25 and 45 years old at the time I start the scholarship.
5. I am **NOT** currently serving in the military.
6. Within the last five years I have **NOT** had a New Zealand Scholarship terminated.
7. I am currently employed as a government official who needs to use English frequently in my work and have a direct connection to the course theme.

SECTION 3: PERSONAL INFORMATION	
First name(s)	
Family name(s)	
<i>Note: Names must be as they appear in your passport / birth certificate</i>	
What best describes your gender	<input type="checkbox"/> Female <input type="checkbox"/> Male <input type="checkbox"/> Prefer not to say <input type="checkbox"/> Prefer to self-describe _____
Date of birth (dd/mm/yyyy)	
Place & country of birth	
Country of citizenship	
Second country of citizenship (if you have dual citizenship)	
Passport number	
Passport type	<input type="checkbox"/> Diplomatic <input type="checkbox"/> Service / Official <input type="checkbox"/> Standard
Place of issue	
Date of issue	
Date of expiry	
Do you suffer from any illness or disability that might affect your ability to participate in the course (for example, psychiatric condition, asthma, diabetes, significant visual impairment, motor disability or significant hearing loss)? A 'Yes' answer will not affect your chances of successfully obtaining a scholarship. <i>If you have answered 'Yes', we will contact you for further information.</i>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Applicant contact details:</b> <i>Please give an address where you can be contacted when a decision on your scholarship is reached. You may not be offered a scholarship if you cannot be contacted.</i>	
Number and street name	
PO Box number	
Suburb/village	
Town/city	

<b>District/Province</b>	
<b>Country</b>	
<b>Post code</b>	
<b>Mobile phone number</b>	
<b>Home phone number</b>	
<b>Work phone number</b>	
<b>Email address</b>	
<b>Additional email address</b>	

<b>SECTION 4: CURRENT POSITION</b>	
Current position title	
Department (or equivalent)	
Ministry	
Start date (month/year)	
Provide a brief job description, outlining your responsibilities and duties.	
How do you use English in your work?	<input type="checkbox"/> To speak with colleagues and stakeholders, e.g., at meetings <input type="checkbox"/> To have discussions at work <input type="checkbox"/> To make calls via phone or Zoom <input type="checkbox"/> To read and send messages e.g., email <input type="checkbox"/> To read most documents I receive <input type="checkbox"/> To read occasional documents I receive <input type="checkbox"/> To write, e.g., reports, policy documents
How often do you use English in your work?	<input type="checkbox"/> Every day <input type="checkbox"/> Several times each week <input type="checkbox"/> Several times each month <input type="checkbox"/> Several times each year <input type="checkbox"/> Not often

**SECTION 5: LEARNING OBJECTIVES**

**What are the learning outcomes you hope to achieve from the NZELTO training programme?**

**Please include a description of skills and knowledge you want to gain from your training.**

**Please be as specific as possible in no less than 250 words.**

**How would the outcomes described above enhance the work your ministry is engaged in?**

**What are your career aspirations and how would the NZELTO course assist you in achieving these goals?**

**SECTION 6: EDUCATION**

Are you currently studying?

- Yes, studying full-time  
 Yes, studying part-time  
 No, not currently studying

*Provide the following information for all completed and partially completed vocational and/or tertiary qualifications. List the most recently completed or current qualification first.*

Qualification name

Major subject(s)

Education institution

Institution location

Language taught in

Start and end dates of study (month/year)

Qualification name

Major subject(s)

Education institution

Institution location

Language taught in

Start and end dates of study (month/year)

Qualification name

Major subject(s)

Education institution

Institution location

Language taught in

Start and end dates of study (month/year)

**SECTION 7: OTHER TRAINING**

*Provide the following information for the last three training courses you completed or are currently completing, including professional development and/or English language training. List your most recent training course first.*

Name of training course	
Institution	
Institution location	
Language taught in	
Start and end dates of study (month/year)	
Name of training course	
Institution	
Institution location	
Language taught in	
Start and end dates of study (month/year)	
Name of training course	
Institution	
Institution location	
Language taught in	
Start and end dates of study (month/year)	

**SECTION 8: CURRENT OR PREVIOUS NEW ZEALAND SCHOLARSHIP**

Have you ever been the recipient of a New Zealand scholarship?

Yes  No

*If you answered Yes, please complete this section.  
If you answered No, skip this section.*

Scholarship name

Scholarship duration

### SECTION 9: ENGLISH LANGUAGE PROFICIENCY

To be eligible for this training programme, you must have a certain level of English language proficiency. Please attach any evidence of English language proficiency to this application form, as required in the application checklist in Section 1.

Is English your first language?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered No, please complete this section.</i> <i>If you answered Yes, skip this section.</i>
List any other languages you speak (other than English)	
Have you completed an English language test (e.g., IELTS or TOEFL) in the last 24 months?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>If you answered Yes, please complete the rest of this section.</i> <i>If you answered No, skip the rest of this section.</i>
Test report form number	
Test Date	
Test results	

### SECTION 10: DECLARATIONS

I, \_\_\_\_\_, acknowledge and agree that:

- All information in this application is correct.
- I have received endorsement from my employer to attend this programme/scholarship.
- I expect to meet the English language entry requirements for the training programme.
- I expect to meet Immigration New Zealand requirements for a visa.<sup>2</sup>
- I will not bring dependants with me to New Zealand while I am on scholarship.
- I am committed to returning to my home country for one year or more at the end of my scholarship to contribute to my country's social and economic development.<sup>3</sup>

<sup>2</sup> Visa types are determined by Immigration New Zealand at the time of application. Contact your nearest New Zealand diplomatic post for further guidance.

<sup>3</sup> If you go on to work for your home government on a diplomatic assignment overseas you are exempt from this requirement.

**SECTION 11: EMPLOYER INFORMATION AND ENDORSEMENT**

*This section must be completed in English by your employer (a manager/supervisor).*

Full name	
Position title	
Name of organisation	
Address of organisation	
Work and/or mobile phone number	
Email address	
Do you support this application?	<input type="checkbox"/> Yes <input type="checkbox"/> No <i>By selecting yes, you are confirming that the applicant is a current employee and is able to be temporarily released from their duties for the duration of the training programme.</i>
Do you confirm this applicant will remain an employee upon return from the training programme?	<input type="checkbox"/> Yes <input type="checkbox"/> No
Signature	
Date	
Official stamp	

# NZELTO Asia Programme: Intake 62 Outline

## Theme: International Security Trends

This programme is run by Kāpuhipuhi Wellington Uni-Professional (WUPL) and the English Language Institute (ELI) at Victoria University of Wellington (VUW) on behalf of the New Zealand Ministry of Foreign Affairs and Trade (MFAT).

### Programme overview

Stage 1	Stage 2	Stage 3	Stage 4
<b>In-country pre-departure meetings</b>	<b>New Zealand English Language Training Programme</b>	<b>Post-course in-country workplace project</b>	<b>Southeast Asia Conference</b>
December 2025 – January 2026	29 January – 1 May 2026	May – July 2026	Late 2026
<p>Key information sent to officials.</p> <p>Remote/online engagement meetings between participants and teaching and pastoral care teams to convey key programme information.</p> <p>Pre-departure briefings held in-country by New Zealand Embassies or partner organisations.</p>	<p>13 weeks full-time study in Wellington will include:</p> <ul style="list-style-type: none"> <li>• A comprehensive tailored English Language Training programme at the ELI including language learning, intercultural communication, New Zealand culture and good governance.</li> <li>• The course theme of International Security Trends covering security related to borders, health, environment, and transnational and cyber-crime in addition to traditional security concerns.</li> <li>• Workplace communication &amp; visits.</li> <li>• A field trip.</li> <li>• IELTS training &amp; testing.</li> </ul>	<p>Undertake a workplace-based project on the intake theme and prepare a 10-minute presentation.</p> <p>The teaching staff will lead online meetings to provide support and connect with other participants.</p>	<p>A three-day conference based around presenting the workplace projects which will provide engagement across cohorts.</p> <p>The conference will take place late in 2026 for Intakes 62 &amp; 63 in a Southeast Asian location.</p> <p>The workplace project needs to be completed to be eligible for the conference.</p>

## Possible participants

Government officials and employees of state-owned enterprises (SOEs) working in a technical or policy role and who have a proven need for using English in their work and developing their understanding of international security trends. Applicants need to explain how international security is related to their work.

Possible ministries and government organisations are:

- Interior, Home Affairs, Public Security, Prosecutor's Office (officials with responsibility for international cooperation)
- Security experts in the areas of maritime, cyber & space security and terrorism prevention
- Child safety and human trafficking prevention agencies
- Customs, Biosecurity, Health (pandemic prevention), Aviation Security
- Foreign Affairs (security cooperation, UN division)
- Local Government (staff with responsibility for international cooperation on security issues, e.g. border security, transnational crime)
- Women's Affairs (in relation to issues like people smuggling and child safety)

**This is not an exhaustive list, and candidates are also invited from other relevant ministries and state-owned enterprises.**

## Selection Criteria

Individual applicants should meet the following criteria:

- English language proficiency IELTS 4.5 – 5.5 or equivalent
- Direct connection with theme, preferably in a technical or policy role
- English is used frequently for work
- Age range: 25 - 45 years old
- If you have completed tertiary-level study in an English-speaking country, you are **not eligible** to apply for the NZELTO programme

Applications are encouraged from:

- Female candidates
- Candidates from provincial centres who need to use English regularly in their work

## Tips on application submission

Preference will be given to applicants who submit a strong application. Here are some ways to submit a strong application:

- Read this course outline and understand the programme.
- Use your own words - using Artificial Intelligence or translation tools weakens an application.
- State clearly how your work is connected to international security.
- Don't copy someone else's application.
- Give honest answers.

## Key application and selection dates

- The application window will be open to receive applications from **4 August to 5 September 2025**.
- Language testing will take place from **6 October to 24 October 2025**. You must be available to complete testing during this period.
- Offer letters will be sent to successful candidates from the week of **17 November 2025**.